

How to create an ATA School or Training Organisation Membership account

before you can create an ATA school or training organisation account, you must first [Become an ATA subscriber](#)

Follow the instructions below to create your school or training organisation account OR [contact us](#) and we will create the account on your behalf

Need to talk to an ATA representative? Call 0400 469 293

<p>1</p>	<p>2</p>	<p>3</p>	<p>4</p>	<p>5</p>
<ul style="list-style-type: none"> ● Select Member Login ● Enter username and password 	<ul style="list-style-type: none"> ● Select Membership ● Choose Schools or Training Organisations 	<ul style="list-style-type: none"> ● Select the appropriate membership plan 	<ul style="list-style-type: none"> ● To Create New Business enter your school or training organisation details ● Save 	<ul style="list-style-type: none"> ● Select Enter additional business details
<p>6</p>	<p>7</p>	<p>8</p>		
<ul style="list-style-type: none"> ● Select YES if you are the person responsible for managing the account ● Check Terms and Conditions ● Save 	<ul style="list-style-type: none"> ● When your membership is approved, you will be sent an invoice ● Please check your inbox 	<ul style="list-style-type: none"> ● Review Invoice ● Select payment option <p><i>*to pay via Credit Card use the link provided</i></p> <p><i>*to pay via Direct Bank Deposit use the details shown. Use the invoice number as your payment reference</i></p>	<ul style="list-style-type: none"> ● Congratulations! Your school or training organisation is now an ATA member 	<ul style="list-style-type: none"> ● We will be in touch shortly to arrange a 30 minute phone orientation